



Job description – Analyst

You are a strategic and meticulous researcher and analyst. Your skills lie in co-creating research briefs and finding the golden nuggets efficiently and on deadline.

You have an excellent grasp of sustainable development policy, especially in the energy sector. You have experience working in the NGO/CSO field. You know who the big players are globally, and have a strong grasp of the dominant issues today and how they may change in the future.

You are as comfortable and confident cold-calling campaigning organisations as you are finding the latest information on websites, blogs and through social media.

You can balance the risks that come with talking to organisations about issues that are controversial to our sector and theirs.

All your work is packed with clarity and rigorous foundation.

Skills

- Passion for sustainable development and marketing and communications
- Ability to accurately conduct research in a timely way
- Ability to analyse and extract insights from research base
- Developing ability to manage projects within projects
- Developing excellent copywriting and presentation skills

Knowledge

- Expertise in environmental policy, specifically around the energy sector
- Understanding of sustainable development at a global level
- Growing understanding of the principles of effective sustainability communications

Roles and responsibilities

- Co-creating accurate and clear research briefs
- Conducting online and offline research with clarity and foundation
- Producing effective written material e.g. research reports

Extras

- Assist in team budget and client management by completing daily timesheet
- Contribute to Futerra's ongoing development

Duration

- Sixth Month fixed contract